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Client Name	Financial Year
Property Address	
Date 1st Rented	Weeks Rented
Owner Name	Percentage Owned
Owner Name	Percentage Owned

If you have purchased a new property, please attach the **Settlement Statement**, **Loan Documentation**, and **Quantity Surveyors Report**. These documents will be used to maximise the deductions available. *Please note:* Initial costs including Legal Fees and Stamp Duty are capital in nature and are only deductible upon sale of the property under Capital Gains Tax.

Rental Income

Other Income

Expenses

Advertising		
Body Corp	Admin and Sinking Fund	Amount
Body Corp	Special Purpose Levy	Amount
Cleaning		Council Rates
Gardening		Interest on Loan
Insurance	Landlord Cover	Amount
Insurance	Building & Contents	Amount
Land Tax		Pest Control
Agents Commissions		Stationery / Postage / Phone
Travel Details	(Only for prior years up to 30 June 2017)	
Water Charges		

Other Details: Please include details of all other expenses below. For **repairs and purchases** (including expenditure through a Real Estate Agent), please attach a copy of **ALL** receipts.

Details

Save your document using "Save As" under the File menu, and use your full name + rental (ashleycarterrental.pdf)