

# Rental Property Schedule

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Client Name

Financial Year

Property  
Address

Date 1st  
Rented

Weeks Rented

Owner Name

Percentage Owned

Owner Name

Percentage Owned

If you have purchased a new property, please attach the **Settlement Statement, Loan Documentation, and Quantity Surveyors Report**. These documents will be used to maximise the deductions available.

*Please note:* Initial costs including Legal Fees and Stamp Duty are capital in nature and are only deductible upon sale of the property under Capital Gains Tax.

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## Rental Income

## Other Income

## Expenses

Advertising

Body Corp      Admin and Sinking Fund      Amount

Body Corp      Special Purpose Levy      Amount

Cleaning      Council Rates

Gardening      Interest on Loan

Insurance      Landlord Cover      Amount

Insurance      Building & Contents      Amount

Land Tax      Pest Control

Agents  
Commissions      Stationery /  
Postage / Phone

Travel Details

Water  
Charges

**Other Details:** Please include details of all other expenses below. For **repairs and purchases** (including expenditure through a Real Estate Agent), please attach a copy of **ALL** receipts.

*Details*

**Save your document using "Save As" under the File menu, and use your full name + rental (ashleycarterrental.pdf)**